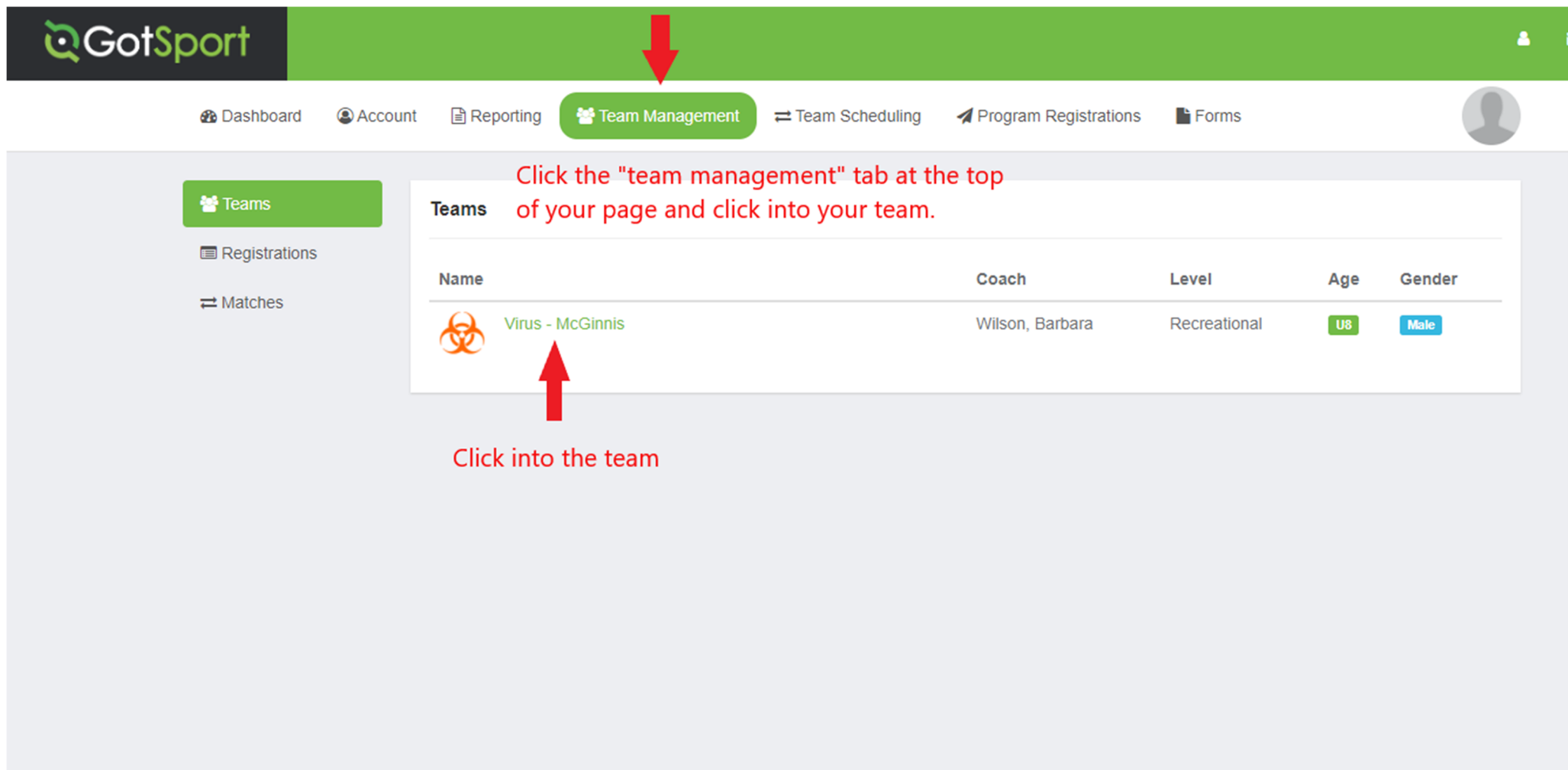


To print your team's official roster, player passes & medical releases and view your virtual player passes – follow these steps.

Step one:

Log into your account and click the “Team management” tab at the top of your page, and click into your team.



The screenshot shows the GotSport website interface. At the top, there is a green header bar with the GotSport logo on the left and a red arrow pointing down to the 'Team Management' tab in the navigation bar. The navigation bar includes links for Dashboard, Account, Reporting, Team Management (highlighted), Team Scheduling, Program Registrations, and Forms. On the left sidebar, there are links for Teams (highlighted), Registrations, and Matches. The main content area displays a table of teams. A red arrow points to the 'Virus - McGinnis' team entry. Red text annotations provide instructions: 'Click the "team management" tab at the top of your page and click into your team.' and 'Click into the team'.


GotSport

Dashboard Account Reporting **Team Management** Team Scheduling Program Registrations Forms

Teams Registrations Matches

Teams


Click the "team management" tab at the top of your page and click into your team.




Name	Coach	Level	Age	Gender
 Virus - McGinnis	Wilson, Barbara	Recreational	U8	Male


Click into the team



Step two:

Click the “rosters” tab. Next search for the OSA registration event for the seasonal year which you are playing in.

GotSport Click the rosters tab & search for the OSA registration event for the seasonal year you are playing in (for example: OSA 20/21 registration - recreation.) If you choose another event, you may not see the player passes, virtual passes or official roster buttons. Different events will show different things in your account. 

Virus - McGinnis  **Rosters**  Team Registrations  Messages

 Virus - McGinnis **U8** **Male** **Recreational**
Birthday Range: 01/01/13 - 12/31/13

Name	Short Name	Legacy ID	Colors
<input type="text" value="Virus - McGinnis"/>	<input type="text" value="virus"/>	<input type="text"/>	 
Competitive Level	Gender	Age Group	
<input type="text" value="Recreational"/>	<input type="text" value="Boys"/>	<input type="text" value="U8 (01/01/13)"/>	

[Switch to School Year](#)

Logo
 No file chosen

See below picture example of choosing the correct event. (Current team roster won't work.)

Next click "search".

GotSport

Virus - McGinnis

Team Rosters Team Registrations Messages

Event

Current Team Roster

Current Team Roster
20-21 Player Registration
Fall 2020 Closed League
OSA 20/21 Registration Event - Recreation

Search

Don't choose "current team roster" - it will not have the info you need.

Choose the OSA "registration event" for whichever year you are currently playing in. Then click the search button.

Add Player

Name	Id Number	Jersey	Gender	DOB	Status
Guernsey, Andrew	<input type="text"/>		Male	2013	P
Guernsey, Andrew	<input type="text"/>		Male	2013-	P
Guernsey, Isaac	<input type="text"/>		Male	2013-	P
Guernsey, Isaac	<input type="text"/>		Male	2013	P

Step 3:

Click the “Documents and IDs” tab.

The screenshot shows the GotSport web application interface. At the top, there is a dark green header with the GotSport logo on the left and user icons on the right. Below the header, a dark grey bar displays the team name "Virus - McGinnis" with a close button (X) on the right. The main content area has a white background and features a navigation bar with four tabs: "Team" (with a group icon), "Rosters" (with a calendar icon), "Team Registrations" (with a document icon), and "Messages" (with an envelope icon). Below the navigation bar, there is an "Event" section with a dropdown menu showing "OSA 20/21 Registration Event - Recreation" and a green "Search" button. Underneath is an "Application Information" box containing the following details: Event: OSA 20/21 Registration Event - Recreation, Group: Broken Arrow Soccer Club, Club Name: Broken Arrow Soccer Club, Team Name: Virus - McGinnis, and Team Association. A red arrow points to the "Documents and IDs" tab in the navigation bar, which is highlighted with a red circle. Below the tabs, there are two green buttons: "Add Player" and "Add Club Pass Player". To the right, there is a "Clone roster from" dropdown menu set to "Current Team Roster" and a green "Submit" button. At the bottom, a table displays player information with columns: Name, Id Number, Jersey, Gender, DOB, and Status. The first row shows a player named "Adsit, Jaxon" with a placeholder for a photo, an empty Id Number field, an empty Jersey field, a "Male" gender tag, a "2013-" DOB field, and a "P" status tag. A red "X" icon is visible next to the status tag.

GotSport

Virus - McGinnis

Team Rosters Team Registrations Messages

Event

OSA 20/21 Registration Event - Recreation Search

Application Information

Event OSA 20/21 Registration Event - Recreation
Group Broken Arrow Soccer Club
Club Name Broken Arrow Soccer Club
Team Name Virus - McGinnis
Team Association

Click the "Documents and IDs tab"

Players Coaches Managers Documents and IDs

Add Player Add Club Pass Player

Clone roster from Current Team Roster Submit

Name	Id Number	Jersey	Gender	DOB	Status
Adsit, Jaxon			Male	2013-	P

Step 4:

On the “documents and IDs page, coaches can print player passes, official roster, medical releases & view their virtual ID cards. (See arrows below for example.)

On this page you can:

- (1) Print your player passes (ID Cards)
- (2) Print your official roster (Roster PDF)
- (3) View your virtual cards (show these to refs or other officials if you don't have your paper ID cards.)
- (4) Print or view your medical releases

The screenshot shows a web interface with a top navigation bar containing 'Team', 'Rosters', 'Team Registrations', and 'Messages'. Below this is an 'Event' section with a dropdown menu set to 'OSA 20/21 Registration Event - Recreation' and a 'Search' button. The main content area is titled 'Application Information' and displays details for the 'OSA 20/21 Registration Event - Recreation', including 'Club Name' (Broken Arrow Soccer Club) and 'Team Name' (Virus - McGinnis). Below this is a tabbed interface with 'Players', 'Coaches', 'Managers', and 'Documents and IDs' (selected). Under the 'Documents and IDs' tab, there is an 'Affiliation' dropdown set to 'USYS'. Below this are three green buttons: 'ID Cards', 'Roster PDF', and 'Virtual Cards'. At the bottom, there is a 'Medical Release Forms' section with a dropdown set to 'Select One...' and a 'Download Medical Releases' button. Red arrows point from the bottom of the page to each of these four buttons. A red-bordered box on the right side of the page contains the list of actions.